

# Greater Keller Women's Club Holiday Market

## Vendor Agreement

Thursday, September 24, 2026

We are thrilled to welcome you to our annual **Sip and Shop** fundraising event - now featuring a refreshed theme and exciting new enhancements. This year, the Bowden Event Center will be transformed into a magical **holiday forest**, creating a festive atmosphere designed to inspire even more shopping and community spirit. We've also lowered the entrance fee to help draw a larger crowd of enthusiastic shoppers.

If you are interested in joining us as a vendor for our **9th Annual Sip and Shop Fundraiser**, please complete the information below and return it by email to [llsegers1@gmail.com](mailto:llsegers1@gmail.com) or by postal mail to: Laura Segers, 1526 Cat Mountain Trail, Keller, TX 76248

Please include a check to reserve your **10' x 10' vendor space** and/or table or tablecloth rental. *No other person or organization is authorized to recruit vendors or collect fees for this event.*

- **Vendor space:** \$90 per 10' x 10' area
- If you need multiple spaces, please indicate the number on the form
- Spaces are reserved on a first-come, first-served basis

All tables must be covered with a tablecloth that conceals back stock and boxes. If you prefer to rent tablecloths, the Bowden offers them for **\$10 each**, and **eight-foot tables** are available for **\$15 each**.

Your space rental includes **one event ticket** and access to the **Vendor Lounge**. If you will have additional helpers at your booth, please list the number of helpers on the form. The \$15 charge covers their dinner and snacks.

The Holiday Market will open its registration to **new vendors on July 1st, 2026**. Returning and partner vendors will have first choice of market entry and booth selection.

<b>Name</b>	
<b>Business Name</b>	
<b>Address</b>	
<b>Website Name</b>	
<b>Contact Number</b>	
<b>Email</b>	

Number of Spaces	Number of Tablecloths	Number of Helpers	Number of Tables	Total Cost for Event
_____ @ <b>\$90</b>	_____ @ <b>\$10</b>	_____ @ <b>\$15</b>	_____ @ <b>\$15</b>	<b>\$</b>

**Please make your check payable to the GKWC or use Zelle - treasurer@gkwc.org**

100% of the profits from our annual Sip and Shop event are returned to the community to support nonprofit organizations and Keller ISD.

Description of Products for Event: \_\_\_\_\_

Special Requests\*: \_\_\_\_\_

\*Special requests will be accommodated at the venue as space planning allows. We will do our best to honor these requests.

**Please note:**

- Spaces will only be reserved with payment. The number of spaces is limited. The application and reservations are accepted in the order they are received.
- Set-up will be scheduled individually with each vendor for the day of the event on a staggered load-in schedule shared closer to the event.
- Vendor booth set-up will be completed by **4:00 pm**.
- Event doors will open at **4:30 pm** for VIP ticket holders and **5:30 pm** for general admission ticket holders. The event will end at **9:30 pm**.
- The breakdown of event spaces and products begins at **9:30 pm**.

We humbly request a **donation** of your product or a shop gift certificate for event door prizes (recommended **\$25.00 value**). Winners will collect their door prizes at your table.

As the Greater Keller Women’s Club is a non-profit organization that donates 100% of its profits to our community, we depend on ticket sales for the event. Please help us promote this event by sharing information with your friends, family, and clients. Information can also be found on the club’s website at [www.gkwc.org](http://www.gkwc.org).

Thank you for partnering with us. We look forward to another successful event for our vendors and guests!

Warm regards,

Jenny Collins, Michelle Jackson, Laura Segers  
Sip and Shop Co-Chairs