

Grace Church Christmas Market Fundraiser

Vendor Rules & Regulations

1. **Application Process: Application Deadline is November 22nd.** All applications, must be filled out, completely and paid for in full, before you fully accepted, to the fundraising event, located Grace Church. All vendors accepted, will be limited, based on product(s) displayed and sold. No refunds will be issued, for this fundraising event, once accepted.
2. **Booth Assignments:** The majority, of this event will take place inside Grace Church, unless you, the vendor, choose to be outside. The organizing staff will make every effort to ensure booth assignments, however, booth assignments, cannot be guaranteed. The **Grace Church** reserves the right to modify booth assignments, as may be required. All booths will be 10ftx10ft Open Space, Wall Space (Room for a 6ft Table and Chair Only), or Outside area (20ft by 20ft), for setup which you may begin at 7am on **December 7th, 2024**. You may also, Set up, the night before, **December 6th, 2024**, from **6pm to 8pm**. The Church will be locked down, for the night. All vendors must be fully set up by 9:30am December 7th, 2024, for a walk through. Vendors are responsible for their own displays. Chairs are the only items per booth, that will be provided. **Electricity** is available to rent, for a small fee, and is very limited. **No helium filled balloons of any kind, will be allowed. Air filled Balloons are ok. No Pop-up Overhead (Canopy) tents will be allowed inside the Church. No vendor may attach anything, to anything belonging to Grace Church, including, but not limited to the walls, doors, floors, poles, etc. No vendor may breakdown before 4pm.** Do not leave behind any garbage or refuse at your booth. **IF YOU LEAVE EARLY, OR Trash in your booth, YOU WILL NOT BE INVITED BACK.**
3. **Vendor Parking:** There is a designated parking area for all Vendors. Handicapped parking is in another Parking Lot, designated and approved, by Grace Church. **No Vendor may park at the unloading spaces unless you are loading or unloaded.** No vendor vehicles or trailers will be permitted, to park anywhere within the attendee parking, there will be no exceptions.
4. **Food and Beverage Vendors,** are required, by State and local law, to obtain and have proof of all licenses and permits, to sell or sample any Food or Drink. Grace Church, Crystal Whaley, and The Smiling Daisy **DOES NOT** take any responsibility for any food, drink, or anything else served or sold, at any time, for any reason.
5. Due to security issues, **WiFi will NOT be available to the vendors. You may provide your own "Hot Spots" etc, to accept payments, and such.**
6. **NO other people outside of the contracted business and its representative(s) will be allowed to conduct, network, or share their information, and/or business at this event. If this happens or complaints are made, you as the contracted vendor, who brought this person to the show, will not be invited back.**
7. **Due to the recent pandemic, We, Grace Church, and the organizer, The Smiling Daisy, will take every precaution, to clean, and provide a safe environment for our vendors, and couples. We will follow any guidelines provided by the Tarrant County Health Department, the State of Texas, and the Federal Government. That means, any of the rules above can change, along with the date of the event. We do NOT take responsibility if you attend an event and become ill. You choose to attend the event at your own risk. WE will be monitoring the situation as it changes.**

Other Information: 1 All exhibitors are responsible for collecting and reporting Local Sales Tax 2 This show is a fundraiser for Grace Church, organized by The Smiling Daisy. 3 Grace Church and The Smiling Daisy are not liable for any damage or injury caused by any product/displays used by any vendor, at any time before, during or after the show. 4 **There are no rain dates, at this time, in case of inclement weather or Government Shutdown. However, this event will be rescheduled, for a future date, if this happens.** 5 if a vendor is not complying with any of the rules mentioned above, that vendor may be asked to leave the show immediately and no refund will be issued 6 if a vendor is unable to attend, a transfer to another vendor will be allowed 30 days before the event with pre-approval of The Smiling Daisy...**No Refunds will be Issued for Any Reason at Any Time.**

Grace Church Christmas Market Vendor Application:

December 7th, 2024 10am to 4pm

Fundraiser Organized by The Smiling Daisy Gifts and Designs

Grace Church 4740 Western Center Blvd Haltom City, TX 76137

Email Application to thesmilingdaisy@att.net

Payment Accepted Credit/Debit Card by Invoice/Check by Mail

IF PAYING BY CHECK: Please complete this entire form and mail along check to:

Grace Christmas Market C/O The Smiling Daisy 756 Treadwell Dr. Hurst, TX 76053

Please make checks payable to: The Smiling Daisy

Returned Checks will be subject to a \$35 Returned Check Fee

***** Application Deadline: November 22nd, 2024 *****

Please check the following that apply.

- \$50- 10x10 Booth (Indoors) (Two Chairs Provided)
- \$35- Wall Booth for 6ft Table Only (Indoors) (Two Chairs Provided)(Very Limited)
- \$30- Outside Space (May use generators/Tents/Canopies)-No Electricity Available)
- Electricity \$15 (Optional and Limited)---Must Provide Your Own Extension Cord**
- Extra Chair \$5 (Optional)

No Refunds will be issued once accepted to the show.

(Please print clearly)

Contact Name _____

Business Name: _____

Items you will be selling or promoting: _____

Address: _____

City/State/Zip: _____

Phone Number: _____

Email Address: _____

Website or Facebook page: _____

TX State Tax ID Number (NO SS# Please): _____

Enclosed is a check or money order in the amount of: _____ OR Please Send an Invoice for: _____

I have read and agree to the Rules & Regulations governing the Grace Church Christmas Market

Signature: _____ Date: _____